DE ANZA COLLEGE INTER CLUB COUNCIL
CLUB ROSTER/FINANCIAL REPORT
Revised 7/2/2019

Effective Dates
From:_____ **Month/Date/Year**
To:_____ **Month/Date/Year**

Submit Form at the ICC Agenda Meeting (Monday, 1:30 PM, SCC) or ICC Meeting (Wednesday, 1:30 PM, SCC) *ONLY* (USE INK NOT PENCIL)

A. Club Name:_____

B. Club (44) Account #_____

**** Original Signatures Only – No Stamped Signatures ****

C. Club Advisor(s):

Print First Name | Print Last Name | Club Advisor Signature

Mailbox: ❑ FT Faculty ❑ PT Faculty ❑ Classified c/o (Department Name): _____ Day Phone # (_____)

Print First Name | Print Last Name | Club Advisor Signature

Mailbox: ❑ FT Faculty ❑ PT Faculty ❑ Classified c/o (Department Name): _____ Day Phone # (_____)

Print First Name | Print Last Name | Club Advisor Signature

Mailbox: ❑ FT Faculty ❑ PT Faculty ❑ Classified c/o (Department Name): _____ Day Phone # (_____)

D. Club Officers:

These club officer titles and the number of club officers must match the current club constitution.
Club constitutions are available online at www.deanza.edu/clubs on the club listing pages.

1. (Co)President:

Print First Name | Print Last Name | Signature

Day Phone # (_____) Student ID No.

Email:

2. ❑ (Co)President ❑ Vice President (check one):

Print First Name | Print Last Name | Signature

Day Phone # (_____) Student ID No.

Email:

3. Treasurer:

Print First Name | Print Last Name | Signature

Day Phone # (_____) Student ID No.

Email:

4. Secretary:

Print First Name | Print Last Name | Signature (for approval of club minutes only)

Day Phone # (_____) Student ID No.

Email:

5. ICC Representative:

Print First Name	Print Last Name	Signature (for ICC Meeting attendance verification only)

Student ID No. | | | | | | | | |

6. Other (Please Specify): **Officer Title:** _____

Print First Name	Print Last Name	Signature

Student ID No. | | | | | | | | |

7. Other (Please Specify): **Officer Title:** _____

Print First Name	Print Last Name	Signature

Student ID No. | | | | | | | | |

E. Club Web Site: | | | | | | | | | | | | | | | | |

F. Club Social Network Site (Facebook, etc.): _____

(*REQUIRED)
G. Club Email: | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | |

H. Club Membership Fee: Amount per quarter $_____ Amount per year $ _____

I. Number of Club Members: _____

This mandatory form with current authorized signatures must be on file with the Student Accounts Office. Please complete a new form if there is a change of Club Officer(s) Designated Signature. Only the Designated Officer(s) Signature and Treasurer can sign to authorize financial transactions and pick up check(s) from Student Accounts. We have read and will abide by the I.C.C. Financial Code. *Secretary Signature is for approval of club minutes only.

For Office Use Only

Student Accounts Signature and Date	ICC Advisor Signature and Date

For Office Use Only

❑ Club Constitution ❑ Attendance Sheet ❑ Financial Orientation Attendance Sheet ❑ Club List

❑ Club Officers List ❑ Club Advisors List ❑ Email to Officers ❑ Add Email ❑ Copy to Advisor