

ICC Advisor's Report Wednesday, May 25, 2016

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http://www.deanza.edu/clubs

(New Info is in bold text)

Office Hours: Sign up on ICC Officers Door Tu 9:30 pm – 11:30 am, 4:00 pm – 5:00 pm W 10:30 am – 11:30 am Th 2:00 pm – 3:00 pm

If I am not in the ICC Office, Please Check inside the Office of College Life

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- Change of ICC Office hour: I will not have my Monday at 4:00 pm 5:00 pm due to I need to attend DASB D&E Meeting at that time. I will have my ICC hours on Tuesday 9:30 am 11:30 am, 4:00 pm 5:00 pm Wednesday 10:30 am 11:30 am
 Thursday 2:00 pm 3:00 pm
- 2. <u>Clubs on Probations for missing ICC Financial Orientation Meeting on May 18</u>: Please have the NEW Club President or Vice President or Treasurer who will be here in the Fall, 2016 must make up the meeting with an ICC Officer or the ICC Adviser. Sign up on the ICC Office door. It is okay to have more then 1 Club sign up for appointment. Must be done by Tuesday May31 by 4:0 pm.
- 3. <u>Club Meetings for the Fall, 2016:</u> Please turn in the Meeting Room Request and Dining Room Info Table Request Form (Light purple form) as soon as possible. Requests are processed in the order received.
- 4. De Anza Graduation: Saturday June 25, 8:00 am 10:00 am I need Club Volunteers will be needed to staff Information Booth, help pass out Graduation Programs to audience, and pass out Graduation Programs and water to Graduates. Graduation starts at 9:00 am Noon or earlier Sign up on Clipboard- Win (2)\$50 Drawing will be given in Fall, 2016. Sign up by Friday, June 17 on Clipboard in Office of College Life

ICC Important Dates

ICC MeetingJune 1Spring Finale ReceptionJune 8De Anza College FinalsJune 18-24De Anza GraduationJune 25