

### **1. Reflecting on the work of your governance group over the past year, how did this work help fulfill our mission, values, strategic initiatives, Institutional Core Competencies, and commitment to equity?**

In summer 2019 the Board of Trustees decided to permanently close the Flint Center for safety reasons, after having after carefully considering the testimony of 38 student, faculty and public speakers. The campus facilities team was asked to update the Facilities Master plan to include a statement about housing and an event space. Following the mission of the campus facilities group, the team reviewed and prepared the update and presented the proposal to the other governance groups.

### **2. Reflecting on your governance group's processes and practices over the past year, please identify what has been working and what changes you plan to implement over the next academic year to ensure continuous improvement.**

At the start of each academic year the group reviews the team's Mission, Role, Guiding Principles and Ground Rules. Any updates to the college's overarching guiding documents are discussed and, if approved by the team, improvements are made to the team's processes and practices and are published to the team's website. The team continues to review and approve any governance group items which will remain a core practice. This year some of the main agenda items, in addition to the normal review of facilities requests, were the De Anza 2019 Update to the FHDA Facilities Master Plan 2016-2022; the Community Benefit Initiative (CBI) Update; the De Anza Event Center; the Status of campus facilities, and the Bike Corral Presentation by students. Since Covid-19 has prompted a move to remote meetings, we anticipate discussions surrounding strengthening our virtual meeting presence. For next academic year the committee is requesting that a report out be placed on the Academic Senate meeting agenda to better inform faculty.

### **3. Reflecting on your groups' ability to disseminate information to its stakeholders, what are some strengths and weaknesses in regards to ensuring that all stakeholders are informed of the committee's activities, processes, policies and decisions? How can you improve your process for information dissemination next year?**

Meeting agendas and minutes are posted online. The dissemination of information has been considerably improved over the past years by the communications and internal relations division's complete review and update to the college's web presence. Included in this update were major improvements to the governance groups' websites. The sites are now easier to navigate and comply to accessibility requirements. Web sites continue to be an efficient and accurate information sharing medium. Constituent team members choose their preferred method of reporting out to their members. Typically, this entails emailing their members or governance body, or reporting out at various meeting. This process will continue next year. Since Covid-19 has prompted a move to remote meetings, we anticipate discussions surrounding our virtual meeting presence.

