



Answers to Specific Questions:

1. *Are the proposed reductions in contracts for classified employees voluntary and are the affected employees aware of the plan?*
  - (a) No, the proposed reductions in contracts for classified are not voluntary.
  - (b) Yes, the employees are aware of the plan.

**Child Development and Education Division:**

Answers to the General Questions:

- #1. During the twelfth month the dean oversees the Child Development Center programs and the instructional classes that extend into August. In addition, she prepares budget reports for Funds 26 and 21 accounts with the district and completes state and federal grant reports. Last minute schedule changes for the Fall Quarter, and overseeing CDC enrollment and orientation are among the many “catch-up” things that are accomplished during the twelfth month.

The academic program and the center-based laboratory schools are open for six weeks in summer. If the dean/director is not available, the laboratory school must close. The summer the division will close for the month of August on a one-time basis due to the playground construction.

Currently there is no division assistant; however, the recommendation is to fill the vacancy with a 10 or 11-month person. The CDC staff assistant is needed as a 12 month person because she processes enrollments for fall, maintains daily attendance records and produces the data for the state and federal CDC reports.

If the division were to go to eleven months indefinitely, the following losses would occur:

- revenue from the Discovery Days Program;
  - summer student teaching option – which has long waiting lists; and
  - would experience a short start-up period in which to process enrollments, etc.
- #2. One reassigned time for one faculty member whose costs are covered by two grants.
  - #3. Dean currently teaches one class per quarter and could not take on an additional class.
  - #4. The division currently has 17 full-time and 23 part-time and one classified person working on a daily basis – a total of 41 persons. In addition, 10 – 15 students are employed each quarter. (See chart in handout.)
  - #5. Yes and no – see the section titled, “*Further Amplify What is Involved in Moving the Dean’s Salary from Fund 14 to Fund 26. Would this be a Permanent Change?*” from handout dated 1/27/04 from the Child Development and Education Division Report to the IPBT.

It was stated that cutting classes in the division is always a very low priority because the productivity is over 900 each quarter and there are waiting lists for most classes.

Answers to Specific Questions:

1. *Could you amplify/further describe what is involved in moving the dean's salary from Fund 14 to Fund 26? Would this be a permanent change?*

See the section titled, "Further Amplify What is Involved in Moving the Dean's Salary from Fund 14 to Fund 26. Would this be a Permanent Change?" from handout dated 1/27/04 from the Child Development and Education Division Report to the IPBT.

**Physical Sciences/Math and Engineering Division:**

Answers to General Questions:

- #1 - During the twelfth month when there are no students, the PSME office is working on student placement – international students come in during the summer, assessing transcripts, cleaning up from the previous year, and preparing for the upcoming year.
- #2 - Reassigned time: 1 FTEF for the division – (1) two-thirds for the Math Coordinator – scheduling, meetings, curriculum, staff development, and (2) one-third for the Assistant math Coordinator – part-time instructors' evaluations, texts, calculators.
- #3 - Dean would love to be able to teach; however, the workload for the division dean is too heavy to assume additional duties.
- #4 - There are 41 full-time faculty, 63 part time faculty, 8 on Article 19 and 4 classified.
- #5 - The budget reduction information is not in priority order.

Answers to Specific Questions:

1. *For Chemistry and Physics Departments, couldn't the division assistant handle scheduling instead of the dean?*

No. The Physics and Chemistry Departments have their own coordinators that do the scheduling. The division assistants do not have the expertise to select the instructors for the assigned coursework.

2. *It does not seem realistic for the dean to go to 11 months. Explain how this could work?*

The work would not get done if operations were to be limited to 11 months.

3. *How would the elimination of Engineering Department save \$120,000 since the full-time faculty would stay here? Are there other savings besides the difference in productivity between engineering and math or computer science?*

There would be no cost savings in eliminating the Engineering Department, and in Anne's opinion, it would not be a good idea.

4. *With such long wait lists for pre-algebra, elementary algebra, intermediate algebra, and statistics, why would we reduce the number of sections in these areas?*

The sections eliminated would be strategically selected – removing those at times when enrollments are low – enabling other sections to fill available seats. Classes offered would be those that show the greatest need.

5. *The impact statements indicate shifting many responsibilities to the Dean. Doesn't this create an impossible workload for the Dean?*

(See the answer for #2.)

6. *Describe your section consolidation proposal (e.g. combining of Math 101 sections). Please describe how you are not cutting access for those sections but rather increasing productivity through a new method of instructional delivery.*

The explanation for this request was stated as offering a lecture math class with a seat count of 80 or 120 that would meet 4 days a week, and for the 80 seat count lecture, the class would be divided in 2 separate labs meeting an additional two more times a week. The 120 seat count lecture class would be divided into 3 lab sessions with a seat count of 40 each and would meet for an additional 2 days a week. (Each student would be meeting for 6 instructional hours per week instead of the traditional 5 hours.)

(Example: Math 105 meets MTWTh, 9:30-10:20 AM, for a lecture with the instructor Bowman – having a seat count of 120. Bowman has a lab MW from 8:30-9:20 AM for 40 of the students that meet for the above lecture, and a second lab TTh from 8:30-9:20 AM for the second 40 students, and a third lab MW 10:30-11:20 AM for the remaining 40 students. The instructor Bowman is teaching 4 hours lecture and 6 hours lab instruction per week.)