



**Foothill-De Anza District Police
De Anza Division**

EMPLOYEE CAR POOL APPLICATION

APPLICATION PROCESS

Bring the items listed below to the Campus Security Office to apply for a car pool permit:

- Car pools are at least 2 employees **applying together, in person**
- Valid driver's license for each employee
- Vehicle registration for each employee's car
- Staff ID for each employee
- This completed application

Employee #1: (please print)

Name _____
Phone _____
E-mail _____
License plate _____
Signature _____

Employee #2: (please print)

Name _____
Phone _____
E-mail _____
License plate _____
Signature _____

CAR POOL RULES:

- Permits are good for 1 year. Each car pool member receives a permit for the same space.
- Permits must be displayed when parking in a car pool space, on rear window or bumper.
- Switching cars registered in the same car pool is OK; switching spaces IS NOT.
- Park only in assigned, green-striped space on the ground floor of Flint Parking Structure.
- Permits can be revoked if employees are not carpooling.
- Carpoolers will be cited if they park in staff or regular parking spaces.
- Contact Campus Security if an unauthorized car is parked in your assigned space.

For additional employees, please use the reverse side of this form.

THANKS FOR DOING YOUR BIT TO HELP THE PARKING SITUATION!

Employee #3: (please print)

Name _____
Phone _____
E-mail _____
License plate _____
Signature _____

Student #4: (please print)

Name _____
Phone _____
E-mail _____
License plate _____
Signature _____