

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Wednesday, December 3rd, 2004
10:00 am
Santa Cruz Room

Call to Order

Henna Khan called the meeting to order at 10:15 am.

Roll Call

Name	Present	Absent	Late	Left Early
Stephanie Bellini	X			X 10:40 am
Nafine Foster		X		
Amine Hambaba	X			
Henna Khan	X			
Jane Qi	X			

Ex-Officio: John Cognetta, Advisor
 Lisa Kirk, Accountant

Guests: Allen Frische, Bert Manriquez, Martin Varela

Approval of Minutes

Wednesday, November 10th, 2004

Friday, December 19th, 2004

Item to approve the minutes of November 10th and 19th, 2004 were postponed.

Public Comments

Allen Frische discussed funding student employees with regard to the upcoming budget requests and Board of Trustee policies.

Consent Calendar

1. Line item transfer. \$30.00 from account 41-57155-5214 (De Anza Women's Chorus) to 41-57155-3200 (De Anza Women's Chorus-Benefits).

Jane Qi moved to approve the Consent Calendar.

Stephanie Bellini seconded the motion.

Motion to approve the consent calendar passed by consensus.

Business**DISCUSSION/ACTION**

2. New Funding

This item is to discuss and approve funding of \$29,350.00 for the Assessment Center.

Presenter: Bert Manriquez

Jane Qi moved to postpone agenda item 2 until the first meeting of winter quarter.

Stephanie Bellini seconded the motion.

Motion to postpone agenda item 3 until winter quarter passed by consensus.

Martin Varela presented and discussed the Finance Committee's concern regarding DASB Capital Contributions for 2005-2006 bond payments.

DISCUSSION/ACTION

3. General Item

This item is to discuss and approve splitting all funds in account 41-51175 (DASB Student Rights and Services Committee) into two separate accounts, Student Rights and Campus Relations and Student Services.

There was no presenter for the item.

DISCUSSION/ACTION

4. New Funding

This item is to discuss and approve \$100 for a separate discretionary account for the DASB VP of Student Rights.

Nadine Foster-Mahar presented and answered questions regarding the request.

Nadine Foster-Mahar moved to create a discretionary account for the DASB VP of Student Rights and Campus Relations.

Jane Qi seconded the motion.

Discussion occurred.

With 2 approve votes to 0, motion to create a discretionary account for the DASB VP of Student Rights and Campus Relations passed by consensus.

Nadine Foster-Mahar moved to approve \$100 from account 41-52002 (Summer/Fall Special Allocations) for the discretionary account for the DASB VP of Student Rights and Campus Relations.

Jane Qi seconded the motion.

With 2 approve votes to 0, motion to approve \$100 from account 41-52002 (Summer/Fall Special Allocations) for the discretionary account for the DASB VP of Student Rights and Campus Relations was approved by consensus.

Burning Issues

Nadine Foster-Mahar reminded the Finance Committee to urge fellow senators to help with the budget requests in January.

John Cogna stated all agendas must be posted as according to the Brown Act.

Announcements/Informational Reports

Future Meeting Times/Dates:

Friday, January 7th to Sunday, January 9th, 2005 budget review.

Monday, January 10th, 2005 4 pm

The Budget and Finance Committee will meet Mondays at 4 pm in the Santa Cruz room during Winter quarter.

Adjournment

Henna Khan adjourned the meeting at 11:03 am.

Submitted by

Queena Deschene

DASB Secretary

Approved Monday, January 10th, 2005