

**MINUTES**  
**DASB BUDGET AND FINANCE COMMITTEE MEETING**  
**Monday, February 11, 2008**  
**3:30 PM**  
**Santa Cruz Room (HCC 231)**  
**Campus Center Upper Level**

**Call to Order**

Eden Su called the meeting to order at 3:33pm.

**Roll Call**

<b><u>Name</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Late</u></b>	<b><u>Left Early</u></b>
Adwin Ho			X (4:27pm)	
Esha Menon	X			
Rahela Sami			X (3:48pm)	
Eden Su	X			
Victor Tanzil	X			
Yujin Yoshimura	X			

Guests: John Cognetta, Beth Grobman, Lisa Kirk, Mary-Jo Lomax, Dennis Shannakian

**Public Comments**

- Beth Grobman: Came to talk in the smaller group about La Voz stipulations rather than going to the larger senate meeting.

**Business**

## 1. DISCUSSION/ACTION

Additional Funding for Health Services (Account # 41-56420)

*This item is to request an additional \$1,500 for Health Services (Account # 41-56420) to pay for an alcohol awareness event.*

Presenter: Mary-Jo Lomax

Yujin Yohsimura moved to approve additional funding of \$1,500 for Health Services (Account # 41-56420) to pay for an alcohol awareness event from Summer/Fall Special Allocations (Account # 41-52002).

Esha Menon seconded

Discussion occurred.

Yujin Yoshimura moved to end the discussion

Esha Menon seconded.

Motion to end the discussion was passed by consensus.

Motion to approve additional funding of \$1,500 for Health Services (Account # 41-56420) to pay for an alcohol awareness event from Summer/Fall Special Allocations (Account # 41-52002) was passed by consensus.

Yujin Yoshimura moved to make additional funding of \$1,500 for Health Services (Account # 41-56420) to pay for an alcohol awareness event from Summer/Fall Special Allocations (Account # 41-52002) an urgent item.

Esha Menon seconded.

Discussion occurred.

Yujin Yoshimura moved to end discussion.

Esha Menon seconded.

Motion to end discussion was passed by consensus.

Motion to make additional funding of \$1,500 for Health Services (Account # 41-56420) to pay for an alcohol awareness event from Summer/Fall Special Allocations (Account # 41-52002) an urgent item was passed by consensus.

## 2. DISCUSSION/ACTION

Brainstorming of Official Budget and Finance Positions

*This item is to discuss ideas for the official Budget and Finance positions.*

Presenter: Eden Su

Yujin Yoshimura moved to table Brainstorming of Official Budget and Finance Positions until after 2008-2009 DASB Budget Stipulations.

Victor Tanzil seconded.

Motion to table Brainstorming of Official Budget and Finance Positions until after 2008-2009 DASB Budget Stipulations was passed by consensus.

## 3. DISCUSSION/ACTION

2008-2009 DASB Budget Stipulations

*This item is to discuss and approve the 2008-2009 DASB Budget Stipulations.*

Presenter: Eden Su

Rahela Sami moved to approve stipulation “La Voz shall provide DASB with one-half page of advertisement space per issue. The DASB Marketing and Communications Committee shall determine the allocation of the information within advertising space,” as is.

Esha Menon seconded.

Discussion occurred.

Rahela Sami moved to end the discussion.

Esha Menon seconded.

Motion to end the discussion was passed by consensus.

Motion to approve stipulation “La Voz shall provide DASB with one-half page of advertisement space per issue. The DASB Marketing and Communications Committee shall determine the allocation of the information within advertising space,” as is passed with 3 yes votes.

Yujin Yoshimura moved to approve stipulation “La Voz shall put on their distribution racks: ‘Subscription to La Voz for the students is provided by DASB’.”

Victor Tanzil seconded.

Discussion occurred.

Yujin Yoshimura moved to amend the wording on the distribution racks to “Students’ subscription to La Voz is provided by DASB.”

Rahela Sami seconded.

Discussion occurred.

Rahela Sami moved to end the discussion.

Yujin Yoshimura seconded.

Motion to end discussion was passed by consensus.

Motion to amend the wording on the distribution racks to “Students’ subscription to La Voz is provided by DASB,” was passed by consensus.

Discussion occurred.

Yujin Yoshimura moved to amend that the DASB Vice President of Marketing and Communications committee will work with La Voz’s advertising manager regarding the finer details of the stipulation “La Voz shall put on their distribution racks: ‘Students’ subscription to La Voz is provided by DASB’.”

Esha Menon seconded.

Discussion occurred.

Esha Menon moved to end the discussion.

Yujin Yoshimura seconded.

Motion to end the discussion was passed by consensus.

Motion to amend that the DASB Vice President of Marketing and Communications committee will work with La Voz’s advertising manager regarding the finer details of the stipulation “La Voz shall put on their distribution racks: ‘Students’ subscription to La Voz is provided by DASB’,” was passed by consensus.

Discussion occurred.

Rahela Sami moved to end the discussion.

Esha Menon seconded.

Motion to end the discussion was passed by consensus.

Motion to approve the stipulation “La Voz shall put on their distribution racks: ‘Students’ subscription to La Voz is provided by DASB’. The DASB Vice President of Marketing and Communications committee will work with La Voz’s advertising manager regarding the finer details,” was passed by consensus.

- Removed Budget Stipulation #5, “The DASB Vice President of Student Services must host Student Services Day at least twice per year; by the fourth (4<sup>th</sup>) week of Fall Quarter and by the fourth (4<sup>th</sup>) week of Spring Quarter. The DASB Vice President of Student Services must invite all College/Student Services to Student Services Day at least two (2) weeks in advance via memo, e-mail and voice-mail.”
- Removed Budget Stipulation #8, “The DASB Vice President of Budget and Finance or designee must send out a notice to all administrators on the same day regarding the availability of Special Allocations, by the sixth (6<sup>th</sup>) week of every quarter, provided funds are still available.”
- Removed Budget Stipulation #9, “Student Scholarships: DASB scholarship recipients will be presented their scholarships at a regular Senate meeting,” was removed.
- Removed Budget Stipulation #16, “DASB Marketing and Communications must conduct quarterly promotional campaigns and must present a marketing plan to the Senate by the second Senate meeting of each quarter.”
- Removed Budget Stipulation #20, “DASB Book Grants must be distributed the quarter before the award is to be used (for Winter and Spring Book Grants only).”
- Removed Budget Stipulation # 26, “Funds for the Graduation account are for food costs only, no labor costs, and the menu must be presented to the DASB Senate at least three weeks prior to Graduation.”
- Removed Budget Stipulation #28, “The DASB Marketing and Communications Committee must print a color brochure for the DASB in time for distribution at the New Student Orientation classes in the Summer Quarter.”

- Removed Budget Stipulation #31, “DASB funding for Creative Arts are not to be used for professional soloists and musicians except in the case of the Vocal Jazz and Chorale and Vintage Singers.”
- Removed Budget Stipulation #33, “DASB funding for the Math Performance Success Program (MPSP) is for tutorial salaries and benefits only.”
- Moved Budget Stipulation #12, “All promotional materials and capital items for all programs funded by the DASB must print “Sponsored by DASB” or “Funded by DASB” on them,” to Budget Stipulation #2.
- Removed from Budget Stipulation #6 the second sentence, “Student Services Day shall be held at least twice per year; by the fourth (4<sup>th</sup>) week of Fall Quarter and by the fourth (4<sup>th</sup>) week of Spring Quarter.”
- Budget Stipulation #23, now Budget Stipulation #18, must say, “Creative Arts cannot use DASB Funds for any facilities rental.”
- Budget Stipulation #33, now Budget Stipulation #25, replaced with, “Students must show their DASB Card to borrow a calculator purchased for the Math Performance Program (MPSP) with DASB funds.”
- Added Budget Stipulation # 26, “The DASB Senate must decide which conferences to attend with the DASB/ICC Student Leadership Conference(s) account.”
- Added Budget Stipulation #27, “The Multicultural Author Readings Series account is not to be used for the purchase of promotional pens.”
- Added Budget Stipulation #28, “The California History Center account is to only be used for the oral history interviewer.”
- Added Budget Stipulation #29, “For Athletics accounts no budget transfers shall be allowed from women’s to men’s accounts or vice versa.”
- Added Budget Stipulation #30, “For the Research Mentoring Program priority will be given to surveys by DASB for students at no cost.”

Yujin Yoshimura moved to approve the 2008-2009 Budget Stipulations as amended.

Esha Menon seconded.

Discussion occurred.

Esha Menon moved to end the discussion.

Rahela Sami seconded.

Motion to end the discussion was passed by consensus.

Motion to approve the 2008-2009 Budget Stipulations as amended was passed by consensus.

Returned to Brainstorming of Official Budget and Finance Positions.

Discussion occurred.

Will continue Brainstorming of Official Budget and Finance Positions next week.

### **Approval of Minutes**

Monday, February 4, 2008

Adwin Ho moved to approve the minutes from Monday, February 4, 2008 as presented.

Yujin Yoshimura seconded.

Motion to approve the minutes from Monday, February 4, 2008 as presented was passed by consensus.

**Burning Issues**

- John Cogna: If the senate is moving forward for the April 1 trip, money needs to be secured. It's about a \$1000 per bus. A budget needs to be crafted before leave for spring break. Also need to start talking about a cover design of the budget book.
- Rahela Sami: Carry a budget binder to help out during the meeting.

**Announcements/Informational Reports**

No announcements were given.

**Adjournment**

Eden Su adjourned the meeting at 4:54pm.

Submitted by

Jessica Dunlap  
DASB Secretary  
Approved Wednesday, February 25, 2008